

# NMSU Military and Veterans Programs:

## Chapter 31 Veteran Readiness Student Responsibilities

### Read and initial each statement:

As a recipient of VA education benefits, I understand that:

\_\_\_ I must submit official college transcripts to NMSU Undergraduate Admissions or Graduate School from each college or university attended, including military transcripts (if applicable).

\_\_\_ For each semester that I utilize my VA education benefits, I must submit a Student Schedule (login to myNMSU) to Military and Veterans Programs (MVP).

\_\_\_ I must provide a copy of my Student Academic Requirements (STAR) degree audit report or a dated and signed degree plan from my academic advisor to MVP. Periodically, updated degree plans may be requested. I will not be certified without an emailed STAR degree audit report or degree plan.

\_\_\_ I can only certify courses required for completion of my selected degree objective and the VA will not pay for classes I register for that are not listed on my degree plan.

\_\_\_ I must provide a copy of my signed book receipt(s) to MVP. Failure to provide my signed (arrival customer copy) receipt(s) will result in charges left on my account and a hold placed.

\_\_\_ I am aware that courses that are failed or for which the grade does not meet minimum requirements for graduation may be certified for VA purposes if they are repeated. Courses that are successfully completed may not be certified for VA purposes if they are repeated.

\_\_\_ Courses in which I receive an "F" grade, the last day of attendance reported by the student information system is considered accurate unless the instructor provides a signed letter indicating a different last day of attendance or other adequate proof of last day of attendance. I understand that failing to attend course(s) to the end of the term will create an overpayment to me.

\_\_\_ I must notify MVP if I change my courses. Failure to notify MVP of any changes will result in either a reduction in pay allowance or termination of benefits and may delay the processing of future certifications.

\_\_\_ I will notify MVP if I change my degree or major. Failure to notify MVP of any changes will result in the termination of benefits and may delay the processing of future certifications.

\_\_\_ I am aware that every semester a hold is placed on my student account and I will be unable to make changes to my classes once certified for VA education benefits. If schedule changes are necessary, contact MVP to lift the hold and resend schedule/degree audit updates to MVP.

\_\_\_ I am not eligible for payment for remedial courses if placement scores (either through my ACT or Math Placement Exam), do not justify the need.

\_\_\_ I am aware that the overpayment incurred by me is my responsibility and not the responsibility of NMSU.

**As a student using VA education benefits, by submitting this document via myNMSU email I acknowledge that I have read the above statements and understand my responsibilities.**

Name: \_\_\_\_\_

Aggie ID: \_\_\_\_\_

NMSU E-Mail Address: \_\_\_\_\_

Date: \_\_\_\_\_

Submit this document via email to: [mvp@nmsu.edu](mailto:mvp@nmsu.edu)