

**NEW MEXICO NATIONAL GUARD**

UNIT NAME  
 Unit's Address  
 City, State Zip

NGNM-BSB-CAA

19 September 2017

MEMORANDUM THRU Education Services Officer, 10 Bataan Blvd., Santa Fe,  
 NM 87508-4695

FOR Military Personnel Officer, 10 Bataan Blvd., Santa Fe, NM 87508-4695

SUBJECT: **Commanders Memo**-Application for Exception to Policy (ETP)

1. This request for an Exception to Policy to AGONMJC 621-5 is to allow **John Doe** (2345) utilize the New Mexico National Guard Tuition Scholarship Program (Insert reason for ETP).

2. In accordance with paragraph 4-6, **NEW MEXICO NATIONAL GUARD MEMBER/STUDENT RESPONSIBILITES**, AGONMJC 621-5, the Airman/Soldier is eligible to apply for an Exception to Policy for this purpose. I have consulted with the ESO at 505.474.1245 and/or [ng.nm.nmarng.list.education@mail.mil](mailto:ng.nm.nmarng.list.education@mail.mil) and to the best of my knowledge additional funding exists according to paragraph 4-3.a.(3)

3. POC for the above request is CPT George W. Challenge at 2251 Air Guard Rd Albuquerque, NM 87116. I can be reached at 505.846.1234 or at [George.w.challenge@ang.af.mil](mailto:George.w.challenge@ang.af.mil).

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GEORGE W. CHALLENGE,  
 Lt Col, NMARNG  
 Commander, 116th Intelligence